



# UNIVERSITY OF THE PHILIPPINES DILIMAN

## STUDENT AFFAIRS AND SERVICES

OFFICE OF THE VICE CHANCELLOR FOR STUDENT AFFAIRS  
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The office guides and supports students throughout their stay in the University. The various units under the OVCSA cover all the concerns relevant to student life: scholarships, dormitories, counseling, mentoring, food and health services, opportunities for part-time work, student organizations and a range of campus activities.

Various activities are also organized by the Office in coordination or partnership with the colleges, the University Student Council and college councils to make students aware of available student services on campus.

## Scholarships and Grants

The Office of Scholarships and Student Services (OSSS) offers support programs for students in need of financial assistance. The OSSS programs include:

- Socialized Tuition (ST) System. The ST System provides tuition discount at rates that are based on the assessment of the paying capacity of the household to which a student belongs. This assessment looks at the income as well as the socio-economic characteristics of the household.
- Private and Government-funded Scholarship Grants. Scholarships provide various financial support, such as tuition subsidy, monthly stipends, book allowances and other semestral benefits that students will need

to continue studying in UP. Scholarship grants are based on merit, which is usually determined by the academic performance of the applicant.

- Student Assistantships. Student assistantships provide additional allowance for students who are willing to work in different offices of UP Diliman. Qualified student assistants can render service for a maximum of 120 hours per month at a rate of P 60 per hour.
- Student Loan. Students who experience difficulties in relation to paying their tuition and other academic related expenditures may apply for a student loan at 'student friendly' payment schemes.

- Adopt-a-Student Program. The Program, through the Diliman Committee on Scholarships and Financial Assistance (DCSFA) grants additional allowances to students with urgent financial needs during the semester. Depending on the financial status of the beneficiary, the said committee can provide at least P 2,000 per month to each qualified student.
- DOST Core Group. The Core Group attends to the DOST Scholars who are enrolled in UP Diliman. It monitors the scholars' academic performance, facilitates the release of their stipends and manages the Science and Technology Learning Assistance Program.

## Student Housing

The Office of Student Housing (OSH) manages the residence halls in UP Diliman. The residence halls provide an atmosphere conducive to sound intellectual, physical, emotional, spiritual, social and cultural pursuits. They are living laboratories on campus where students are able to integrate the interplay between academic and non-academic learning experiences. The residence halls' built-in program

of activities and services complement the academic programs of the University and capture the essential elements of a "home away from home" where our student-residents obtain an enriching group living experience.

The OSH operates thirteen (13) residence halls on campus. Of these, the Kalayaan Residence Hall houses first year students. It operates on a

single-fee system, a payment scheme that covers board and lodging costs.

In 2015, the OVCSA through OSH launched the Project balikUPDorm, a celebration of dormitory life in UP Diliman.

## Important Dates to Remember

**15 February– 31 July 2016**  
Physical and Medical Examination  
University Health Service

**4-15 April 2016**  
Socialized Tuition System  
Application  
<https://www.sts.up.edu.ph>

**18-22 April 2016**  
Socialized Tuition System  
Release of Application Results  
and Filing of Appeals

**Beginning 2 May 2016**  
Online Dorm Application  
<http://www.dormapplication.upd.edu.ph>

**4-5 July 2016**  
Advance Registration  
Office of the University Registrar

**6 July 2016**  
Freshie Orientation Program  
Cine Adarna

**6 July 2016**  
Parents Orientation Program  
School of Economics Auditorium

**8 August 2016**  
Freshie Welcome Assembly  
Cine Adarna

## Student Activities

The Office of Student Activities (OSA) facilitates student leadership programs, provides administrative support for the University Student Council (USC) and acts as Secretariat for the conduct of the yearly USC Elections and the Philippine Collegian Editorial Examination.

The office also coordinates with about 200 registered university-based student organizations. Student organizations are categorized as academic, alliance, cause-oriented, community service, dormitory association, fraternity, regional/provincial, religious, special interest, sorority, sports and recreation. Depending on their inclinations and needs, freshies may join student organizations. However, we encourage that freshies consider joining organizations only after they have fully adjusted to university life.

The office, through its International Students Program (ISP) attends to the special needs of about 270 international students from 40 countries enrolled in UP Diliman.

## Counseling Services

The Office of Counseling and Guidance (OCG) is committed to the holistic development of students for them to realize their potential to acquire skills and values that will enable them to become socially responsible and well-rounded leaders of the global community.

The OCG offers counseling services rendered by professionally trained guidance services specialists. It also runs programs and services on career development, leadership trainings, life-skill workshops, stress management, wellness programs, psychological testing and career placement.

## Learning Support Services

The Diliman Learning Resource Center (DLRC) supplements, complements and coordinates the learning assistance programs to ensure that the goal of promoting academic excellence is realized in a more nurturing environment.

The office offers life academic tutorials, skills trainings and psychosocial programs aimed at helping students adjust to their learning and social environment.

Freshies are entitled to 20 hours of complimentary computer use for their first semester in the University.

## Student Conduct and Discipline

The Student Disciplinary Council (SDC) is a disciplinary body formed by the Chancellor to help promote student ethical behavior and the values of honor and integrity as necessary complements to the pursuit of academic excellence, social responsibility, and personal development.

The SDC ensures the full implementation of the policies and procedures of the 2012 Code of Student Code.

Students may come to the SDC office to report any form of student misconduct or to seek clarification regarding the provisions of the Code of Student Conduct.

## Food Service

The University Food Service (UFS) is committed to serve its constituents, primarily the students, to have access to nutritious, safe, delicious and affordable food.

Value meals priced at P50.00 are also offered at the Grill canteen.

The UFS also offers baked products like cakes, pies, pastries, cookies, breads and rolls

## CONTACT US

Office of Counseling and Guidance (OCG)  
Room 310-307, Vinzon's Hall  
Telephone: (632) 929-5835  
UP VolP: (632) 981-8500 local 4501

Office of Student Activities (OSA)  
Vinson's Annex, Vinzon's Hall  
UP VolP: (632) 981-8671 or 8672  
<http://www.osa.upd.edu.ph/>

Office of Student Housing (OSH)  
Kalayaan Residence Hall  
UP VolP: (632) 981-8500 local 4524 or 4510

Office of Scholarships and Student Services (OSSS)  
Room 301-306, Vinzon's Hall  
UP VolP: (632) 981-8500 local 4504 (Loan Board); 4505 (STFAP); 4506 (Scholarships) (632) 927-5802 (DOST Core Group) [iskol@up.edu.ph](mailto:iskol@up.edu.ph)

Student Disciplinary Council (SDC)  
Room 307-310, Vinzon's Hall  
Telephone (632) 426-4940  
UP VolP: (632) 981-8500 local 4509  
[sdt@up.edu.ph](mailto:sdt@up.edu.ph)

University Food Service (UFS)  
Ground Floor, Vinzon's Hall  
Telephone (632) 929-2196  
UP VolP: (632) 981-8500 local 4518

University Health Service (UHS)  
J. Laurel St. UP Campus, Diliman,  
UP VolP: (632) 981-8500 local 2706 (Records); 111 (Emergency)

Diliman Learning Resource Center (DLRC)  
Kamia Residence Hall  
Telephone (632) 927-5802  
UP VolP: (632) 981-8500 local 4622

UP Diliman Police (UPDP)  
UP VolP: (632) 981-8500 local 113, 4001-4002; 4008

University Student Council  
2nd Floor Vinzon's Hall  
UP VolP: (632) 981-8500 local 4521

Helps students develop self-awareness and self-realization to increase their capacity for achievement and for finding solutions to various problem situations.

The Guidance Services Specialists of OCG design and implement activities and programs for the individual needs of students. Services offered are: counseling, psychological assessment, life skills seminar, parent conferences, pre-employment assistance, and referrals.